

# Public Document Pack



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25 June 2019

Dear Councillor

NOTICE IS HEREBY GIVEN THAT a meeting of the **SCRUTINY (COMMUNITY AND REGENERATION) COMMITTEE** will be held in the Council Chamber at these Offices on Wednesday 3 July 2019 at 6.00 pm when the following business will be transacted.

Members of the public who require further information are asked to contact Jemma Duffield on (01304) 872305 or by e-mail at [democraticservices@dover.gov.uk](mailto:democraticservices@dover.gov.uk).

Yours sincerely

A handwritten signature in black ink, appearing to read "Nicky", written over a white background.

Chief Executive

Scrutiny (Community and Regeneration) Committee Membership:

L A Keen (Chairman)  
C D Zosseder (Vice-Chairman)  
S H Beer  
T A Bond  
D P Murphy  
O C de R Richardson  
J Rose  
M Rose  
C A Vinson  
P Walker

AGENDA

1 **APOLOGIES**

To receive any apologies for absence.

2 **APPOINTMENT OF SUBSTITUTE MEMBERS**

To note appointments of Substitute Members.

3 **DECLARATIONS OF INTEREST** (Page 5)

To receive any declarations of interest from Members in respect of business to be transacted on the agenda.

4 **MINUTES**

To confirm the Minutes of the meeting of the Committee held on 5 June 2019 (to follow).

5 **PUBLIC SPEAKING**

Please note that in accordance with the agreed Protocol for Public Speaking at Overview and Scrutiny, the right to speak does not apply to any items on the agenda.

The right of the public to speak does not apply to the following agenda items: Apologies, Appointment of Substitute Members, Declarations of Interest, Minutes, the Forward Plan, the Scrutiny Work Programme, any agenda item that is not accompanied by a written report and items that are exempt business.

6 **DECISIONS OF THE CABINET RELATING TO RECOMMENDATIONS FROM THE SCRUTINY (COMMUNITY AND REGENERATION) COMMITTEE**

The Cabinet at its meeting held on 1 July 2019 considered the following recommendations from the Scrutiny (Community and Regeneration) Committee:

- Draft Deal - Victoria Road and Wellington Road Conservation Area Character Appraisal

The Cabinet decisions on these recommendations will be contained in the Record of Decision published on 3 July 2019.

7 **ISSUES REFERRED TO THE COMMITTEE BY COUNCIL, CABINET, SCRUTINY (POLICY AND PERFORMANCE) COMMITTEE OR ANOTHER COMMITTEE**

There are no items for consideration.

8 **ITEMS CALLED-IN FOR SCRUTINY OR PLACED ON THE AGENDA BY A MEMBER OF THE COMMITTEE, ANY INDIVIDUAL NON-EXECUTIVE MEMBERS OR PUBLIC PETITION**

- (a) Items placed on the agenda by a Member of the Committee or any individual Non-Executive Member

Any individual Councillor may request that a matter is placed on the agenda of one of the Council's Overview and Scrutiny Committees.

There are no items for consideration.

- (b) Call-In

Executive Decisions may be called-in by the Chairman or Spokesperson of the Scrutiny (Policy and Performance) Committee or any three non-executive members. Call-Ins are heard by the Scrutiny (Policy and Performance)

Committee unless it decides to refer the matter to the Scrutiny (Community and Regeneration) Committee.

There are no items for consideration.

(c) Public Petitions

There are no items for consideration.

9 **NOTICE OF FORTHCOMING KEY DECISIONS** (Pages 6 - 7)

It is intended that Members should use the Notice of Forthcoming Key Decisions to identify topics within the remit of the Committee for future scrutiny.

10 **SCRUTINY WORK PROGRAMME** (Pages 8 - 10)

It is intended that the Committee monitor and prioritise its rolling work programme.

11 **REGENERATION UPDATE**

To receive an update from the Head of Inward Investment.

A representative of the Port of Dover has also been invited to update the committee on the regeneration of the Dover waterfront.

12 **EXCLUSION OF THE PRESS AND PUBLIC** (Page 11)

The recommendation is attached.

MATTERS WHICH THE MANAGEMENT TEAM SUGGESTS SHOULD BE CONSIDERED IN PRIVATE AS THE REPORT CONTAINS EXEMPT INFORMATION AS DEFINED WITHIN PART 1 OF SCHEDULE 12A OF THE LOCAL GOVERNMENT ACT 1972 AS INDICATED AND IN RESPECT OF WHICH THE PROPER OFFICER CONSIDERS THAT THE PUBLIC INTEREST IN MAINTAINING THE EXEMPTION OUTWEIGHS THE PUBLIC INTEREST IN DISCLOSING THE INFORMATION

13 **AYLESHAM VILLAGE EXPANSION - PHASE 2**

To consider the report of the Planning Delivery Manager (to follow).

14 **BUS RAPID TRANSIT PROJECT** (Pages 12 - 20)

To consider the attached report of the Strategic Director (Operations and Commercial)

**Access to Meetings and Information**

- Members of the public are welcome to attend meetings of the Council, its Committees and Sub-Committees. You may remain present throughout them except during the consideration of exempt or confidential information.

- All meetings are held at the Council Offices, Whitfield unless otherwise indicated on the front page of the agenda. There is disabled access via the Council Chamber entrance and a disabled toilet is available in the foyer. In addition, there is a PA system and hearing loop within the Council Chamber.
- Agenda papers are published five clear working days before the meeting. Alternatively, a limited supply of agendas will be available at the meeting, free of charge, and all agendas, reports and minutes can be viewed and downloaded from our website [www.dover.gov.uk](http://www.dover.gov.uk). Minutes are normally published within five working days of each meeting. All agenda papers and minutes are available for public inspection for a period of six years from the date of the meeting.
- If you require any further information about the contents of this agenda or your right to gain access to information held by the Council please contact Jemma Duffield, Democratic Services Officer, telephone: (01304) 872305 or email: [democraticservices@dover.gov.uk](mailto:democraticservices@dover.gov.uk) for details.

Large print copies of this agenda can be supplied on request.

Declarations of Interest

Disclosable Pecuniary Interest (DPI)

Where a Member has a new or registered DPI in a matter under consideration they must disclose that they have an interest and, unless the Monitoring Officer has agreed in advance that the DPI is a 'Sensitive Interest', explain the nature of that interest at the meeting. The Member must withdraw from the meeting at the commencement of the consideration of any matter in which they have declared a DPI and must not participate in any discussion of, or vote taken on, the matter unless they have been granted a dispensation permitting them to do so. If during the consideration of any item a Member becomes aware that they have a DPI in the matter they should declare the interest immediately and, subject to any dispensations, withdraw from the meeting.

Other Significant Interest (OSI)

Where a Member is declaring an OSI they must also disclose the interest and explain the nature of the interest at the meeting. The Member must withdraw from the meeting at the commencement of the consideration of any matter in which they have declared a OSI and must not participate in any discussion of, or vote taken on, the matter unless they have been granted a dispensation to do so or the meeting is one at which members of the public are permitted to speak for the purpose of making representations, answering questions or giving evidence relating to the matter. In the latter case, the Member may only participate on the same basis as a member of the public and cannot participate in any discussion of, or vote taken on, the matter and must withdraw from the meeting in accordance with the Council's procedure rules.

Voluntary Announcement of Other Interests (VAOI)

Where a Member does not have either a DPI or OSI but is of the opinion that for transparency reasons alone s/he should make an announcement in respect of a matter under consideration, they can make a VAOI. A Member declaring a VAOI may still remain at the meeting and vote on the matter under consideration.

Note to the Code:

Situations in which a Member may wish to make a VAOI include membership of outside bodies that have made representations on agenda items; where a Member knows a person involved, but does not have a close association with that person; or where an item would affect the well-being of a Member, relative, close associate, employer, etc. but not his/her financial position. It should be emphasised that an effect on the financial position of a Member, relative, close associate, employer, etc OR an application made by a Member, relative, close associate, employer, etc would both probably constitute either an OSI or in some cases a DPI.

## Notice of Forthcoming Key Decisions which will be made on behalf of the Council

Key Decisions 2019/20	Item	Date of meeting at which decision will be taken by Cabinet (unless specified otherwise)	Head of Service	Portfolio Holder
1	Property Acquisitions	Ongoing (decisions to be taken by Portfolio Holder for Finance and Governance or Strategic Director (Corporate Resources))	Head of Finance & Housing	Finance & Governance
2	To approve consultation on revised Gambling Policy 2019-22	3 June and 2 September 2019	Head of Regulatory Services	Transport & Licensing
3	To consider proposed increase in Hackney Carriage fares	3 June and 2 September 2019	Head of Regulatory Services	Planning & Regulatory Services
4	Procurement of Street Cleaning Contract	Decision to be taken by Portfolio Holder  June/July 2019	Head of Commercial Services	Environment & Commercial Services
5	Aylesham Village Expansion – Acquisition of third-party land	1 July 2019	Head of Planning, Regeneration & Development	Planning & Regulatory Services
6	Deed of Variation to the Aylesham Development Agreement	1 July 2019	Head of Planning, Regeneration & Development	Planning & Regulatory Services
7	To approve arrangements for the implementation and delivery of infrastructure for a Bus Rapid Transit System connecting Whitfield to Dover town centre	1 July 2019	Head of Inward Investment	Transport & Licensing
8	To approve the use of Building Foundations for Growth Funding and to authorise the completion of an appropriate legal agreement	1 July 2019	Head of Inward Investment	Leader of the Council
9	Approval of project to purchase land adjacent to The Ark, Noah's Ark Road, Dover for affordable interim housing	2 September 2019	Head of Strategic Housing	Housing & Health
10	Hackney Carriage and Private Hire Vehicles – access for wheelchair users	7 October 2019	Head of Regulatory Services	Planning & Regulatory Services

Note: (1) Key Decisions which are shaded have already been taken and do not appear in this updated version of the Notice of Forthcoming Key Decisions.

- (2) The Council's Corporate Management Team reserves the right to vary the dates set for consultation deadline(s) and for the submission of reports to Cabinet and Council in respect of Key Decisions included within this version of the notice. Members of the public can find out whether any alterations have been made by looking at the Council's website ([www.dover.gov.uk](http://www.dover.gov.uk)).

# OVERVIEW AND SCRUTINY WORK PROGRAMME 2019/20

## SCRUTINY (COMMUNITY AND REGENERATION) COMMITTEE

Month	Issue	Resource Implications for Scrutiny				Reason for Inclusion on the Work Programme (incl. any actions required)
		Members  On-going or single item?	Officers  (Corporate Expenditure unless otherwise stated)	Scrutiny Budget Expenditure		
				Projected	Actual	
June 2019	Draft Deal - Victoria Road And Wellington Road Conservation Area Character Appraisal	Single Item	Head of Planning, Regeneration & Development	£0	£0	Added by Chairman to the agenda as part of the agenda setting process.
	Draft Upper Deal Conservation Area Character Appraisal	Single Item	Head of Planning, Regeneration & Development	£0	£0	Added by Chairman to the agenda as part of the agenda setting process.
July 2019	Regeneration Update	Single Item	Head of Inward Investment	£0		Identified for inclusion in work programme
	Bus Rapid Transit Project	Single Item	Strategic Director (Operations & Commercial)	£0		Identified for inclusion in work programme
	Aylesham Village Expansion – Phase 2		Strategic Director (Operations & Commercial)			Identified for inclusion in work programme
August 2019	No Scheduled Meeting					
September 2019	To seek approval for public consultation on the draft Sandwich Walled Town Conservation Area Appraisal	Single Item	Strategic Director (Operations & Commercial)			Identified for inclusion in work programme



Month	Issue	Resource Implications for Scrutiny				Reason for Inclusion on the Work Programme (incl. any actions required)
		Members On-going or single item?	Officers (Corporate Expenditure unless otherwise stated)	Scrutiny Budget Expenditure		
				Projected	Actual	
	Deed of Variation to the Aylesham Development Agreement	Single Item	Strategic Director (Operations & Commercial)			Identified for inclusion in work programme
October 2019						
November 2019						
December 2019						
January 2020						
February 2020						
March 2020						
April 2020						

*Please note items beyond the current month are subject to change depending on Forward Plan, etc.*

**Items agreed for inclusion in the work programme (to be scheduled)**

Agreed for Inclusion?	Subject	Action
Yes	Local Health Services	To receive an update (date to be confirmed as schedule permits).
Yes	CSU Update	To receive an update (date to be confirmed as schedule permits).
Yes	Neighbourhood Plans	To come forward for scrutiny in accordance with the Notice of Forthcoming Key Decisions (date: to be confirmed)
Yes	Review of Local Plan	To come forward for scrutiny in accordance with the Notice of Forthcoming Key Decisions (date: to be confirmed)
Yes	Persimmon Homes	To be invited to meet with the committee to discuss fire safety (date: to be confirmed)

**DOVER DISTRICT COUNCIL**

Scrutiny (Community and Regeneration) Committee – 3 July 2019

**EXCLUSION OF THE PRESS AND PUBLIC**

**Recommendation**

That under Section 100(A)(4) of the Local Government Act 1972, the public be excluded from the remainder of the meeting for the remainder of the business on the grounds that the item(s) to be considered involve the likely disclosure of exempt information as defined in the paragraph of Part 1 Schedule 12A of the 1972 Act set out below:

<u>Item</u>	<u>Report Title</u>	<u>Paragraphs Exempt</u>	<u>Reason Exempt</u>
13	Aylesham Village Expansion – Phase 2	3	Information relating to the financial or business affairs of any particular person (including the authority holding that information)
14	Bus Rapid Transit Project	3 & 5	As above and Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings

By virtue of paragraph(s) 3, 5 of Part 1 of Schedule 12A  
of the Local Government Act 1972.

**Agenda Item No 14**

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